

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Steve Klein

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Amy Deschane
 Trustee Dick Kaminski Trustee Fred Franzen
 Trustee Stew Swanson

Also present: Attorney Dick Boren
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the minutes of the regular meeting of January 17th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the financial reports for the months of December and January be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve payment of general fund vouchers numbered 2779 through 2781, 4086, 6068, 26139 through 26224, and V6601 through V6618. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve the following payments from the general fund:

Town of Stephenson for sand and salt	\$ 810.00
Wiedemeier Garage for Fire, Police & Utility vehicle repairs	\$ 1,060.72
Great American Disposal for Brown County Landfill tipping fees	\$ 862.55
Richlen Enterprises for snow plow repairs	\$ 663.00
J & T Electric for taking down holiday decorations	\$ 404.72
WI Supreme Court for 2017 Judicial Education	\$ 700.00
Copers LLC for Police Software Support	\$ 900.00
Marinette County Treasurer for Police Info Tech Expenses	\$ 653.54
Marinette County Treasurer for 2016 tax roll costs	\$ 873.57

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4066 through 4072. Vote: Ayes: 6. Motion carried.

Motion by Trustee Deschane, seconded by Trustee Franzen, to approve the following payments from the water fund:

Ferguson Waterworks fire hydrant repairs	\$ 596.00
Richlen Excavating for water main leak repairs	\$ 4,650.00

Vote: Ayes: 6. Motion carried.

- 6b) Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5224 through 5229. Vote: Ayes: 6. Motion carried.

Motion by Trustee Deschane, seconded by Trustee Franzen, to approve the following payments from the sewer fund:

Richlen Enterprises for Lift Station #5 repairs - to be refunded by insurance claim	\$ 3,850.00
Richlen Excavating for replacing a manhole casting	\$ 680.00

Vote: Ayes: 6. Motion carried.

- 6c) Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve payment of TIF fund vouchers numbered 5021 and 5022. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve the following payments from the TIF fund:

Crivitz General Fund for 2017 expenses	\$ 59,901.00
Crivitz Sewer Utility for 2017 wages	\$ 3,000.00
Crivitz Water Utility for 2017 public fire protection	\$ 22,439.00

Vote: Ayes: 6. Motion carried.

- 7) Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. Atty. Boren reported that as far as he knows everyone is reasonable satisfied with the drainage ditch project. He will be contacting Gateway's attorney regarding the lawsuit stipulation, which was never signed, and will discuss the status of the project with him at that time.
- 8) Comments from Pre-registered Citizens:** None.
- 9) 2017 TIF Budget Adjustment #1:** (Development) Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve 2017 TIF budget adjustment #1. Vote: Ayes: 6. Motion carried.
- 10) New Firefighter - Nick Johnson:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to hire Nick Johnson as a firefighter with the Crivitz Fire Department effective February 17, 2017. Discussion: Trustee Duane Swanson noted that one firefighter was lost due to moving out of state and no new equipment is needed for Nick Johnson. Vote: Ayes: 6. Motion carried.
- 11) Fire Dept. Air Pack Testing - Aladdin Fire Protection:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to contract with Aladdin Fire Protection to perform air pack hydro testing at a cost not to exceed \$1,000.00. Vote: Ayes: 6. Motion carried.
- 12) Intoximeter Training - Patrol Officer Dave Pusick:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to approve intoximeter training for Patrol Officer Dave Pusick from March 21-23 in Rhinelander with the Village to pay for lodging and meals per current policy. Vote: Ayes: 6. Motion carried.

- 13) **Delinquent Personal Property Taxes - 2012-2014:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to write off 2012 through 2014 delinquent personal property taxes totaling \$250.08 as recommended by the Village Treasurer. Vote: Ayes: 6. Motion carried.
- 14) **Great American Disposal - Garbage Pick-up Contract Amendment:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the amendment to the garbage pick up contract with Great American Disposal, directing the company to dispose of garbage at the Brown County Landfill. Discussion: Pres. Deschane noted that this contract change will result in approximate annual savings of \$2,000.00 and that the hauler will be authorized to go to MAR-OCO landfill in emergencies. Vote: Ayes: 6. Motion carried.
- 15) **2017 Flea & Farmer's Market Schedule:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Duane Swanson, to set the schedule for the 2017 Flea & Farmer's Market as Thursdays from May 25th through August 31st, with an additional market on Tuesday, July 4th. Vote: Ayes: 6. Motion carried.
- 16) **Bench Flowers - Sharkey's Floral:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Duane Swanson, to accept the quote from Sharkey's Floral for flowers, soil and planting of benches in the amount of \$2,450.00. Vote: Ayes: 6. Motion carried.
- 17) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to grant an operator license effective 02/21/2017 through 6/30/2018 to Alvin Colson, who has received a satisfactory background check. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Public Works Meeting re: CTH W Project, Wednesday, 2/22/17 at 1:00pm
July 4th Planning Meeting, Wednesday, 3/29/17 at 11:00am

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the meeting be adjourned at 7:22pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer