

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Steve Mikulsky

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Shirley Keller           Trustee Dick Kaminski  
  Trustee Fred Franzen           Trustee Stew Swanson
- Members absent:           Trustee Kurt Kostuch
- Also present:            Attorney Dick Boren  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the minutes of regular meeting of February 16th be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Bypassed to April meeting.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2745 through 2746, 6057, 25310 through 25379, V6370 through V6383. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve the following payments from the general fund:

Division of Unemployment Insurance for Scheurer Unemployment	\$ 644.00
Gall's for Police Dept. equipment (USDA grant)	\$ 1,254.08
GCR Service for Fire Dept. Vehicle Maintenance (Tires)	\$ 1,507.29

Discussion: Trustee Swanson explained that the GCR bill was for tires on the Spartan fire truck. One tire had been cut when the vehicle ran over a chock block. It was found that the tires were 25+ years old, so the committee had approved their immediate replacement as an emergency expense. Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Bypassed to April meeting.
- 6b) **Sewer Fund:** Bypassed to April meeting.
- 6c) **Other Vouchers:** Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of TIF fund vouchers numbered 5008 and 5009. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. Atty. Boren reported that Gateway had signed the drainage ditch easement, which would be recorded with the Wagner and Stephenson Bank easements. He will prepare the lawsuit dismissal paperwork, following which the Village can reapply for permits and re-bid the project. Board members complimented him on finalizing the easement work.

- 8) **Comments from Pre-registered Citizens:** None.
- 9) **2016-17 Business Insurance Renewal:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to renew insurance policies with Community Insurance Corporation and Selective for the term of 04/08/16 through 04/08/17 at a total estimated cost of \$28,461.00. Vote: Ayes: 5. Motion carried.
- 10) **Krist Oil, Inc, Agent Change:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the change of agent for the fermented malt beverage license issued to Krist Oil Co., Inc. for Krist Food Mart to Lynn Thompson, who has received a satisfactory background check. Vote: Ayes: 5. Motion carried.
- 11) **Drainage Ditch Easement , Marv's Auto Sales Property:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to approve the drainage ditch easement with the Stephenson National Bank and Trust regarding former Marv's Auto Sales property on the same or substantially similar terms as the Gateway, Ltd. limited easement minus the language pertaining to snowmobiles, ATVs and UTVs. Vote: Ayes: 5. Motion carried.
- 12) **2016 Spring Clean-up:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to approve the 2016 Spring Clean-up date of Saturday, May 14, 2016, from 9am to 3pm, by the Water Tower. Vote: Ayes: 5. Motion carried.
- 13) **2016 Street Crack Filling:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to approve contracting with Crack Filling Services, not to exceed \$7500.00. Vote: Ayes: 5. Motion carried.
- 14) **Old Police Durango Squad & Equipment:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to approve selling the 2004 Dodge Durango and excess equipment. Discussion: Trustee Swanson will contact Rudi Jensen regarding exchanging the new tires that were put on the Durango recently with the tires on the Fire Department Tahoe. Vote: Ayes: 5. Motion carried.
- 15) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant an operators license effective 03/15/16 through 06/30/16 to Althea Howarth, Alexandria Lorenz, Patricia Botzau and Megan Frisque, who have received satisfactory records checks. Vote: Ayes: 5. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Pres. Deschane welcomed the clerk back from a recent vacation and thanked Deputy Clerk Barb Uhl for doing an outstanding job in her absence.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the meeting be adjourned at 7:13pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer