

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: None.

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm and welcomed back Trustee Janis Porfilio.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Dick Kaminski
 Trustee Jo Di Volk Trustee Janis Porfilio

Members absent: Trustee Shirley Keller

Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of February 19th be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for February for all funds be approved as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2632 and 2633, 4039, 6022, 22806 through 22862 and V5651 through V5662. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to the following:

Quartermaster for Elias Bulletproof Vest (\$240 to be reimbursed from grant)	\$ 869.99
Badger Meter for Radio Meter Service Renewal fees (Info Tech)	\$ 1,290.00

Vote: Ayes: 4, Nays: 1 (Swanson). Motion carried.

6a) **Water Fund:** Motion by Trustee Swanson, seconded by Trustee Volk, to approve payment of water fund vouchers numbered 3760 through 3764. Vote: Ayes: 5. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Volk, to approve payment from the water fund to Sessler Plumbing in the amount of \$1,225.11 for plumbing work on radio controlled meters. Vote: Ayes: 5. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4814 through 4822. Vote: Ayes: 5. Motion carried.

6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of TIF Fund vouchers numbered 321 through 323. Vote: Ayes: 5. Motion carried.

7) **Committee & Department Reports:** Copies distributed.

- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Community Insurance Corp Renewals:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to renew annual insurance policies with Community Insurance Corporation for the term beginning 4/8/2013 at a total cost of \$19,281.00. Vote: Ayes: 5. Motion carried.
- 10) **2013 WDNR Fire Dept. Grant** (Public Safety): Motion by Trustee Porfilio, seconded by Trustee Kostuch, to approve the purchase of Fire Department equipment in the amount of \$2,554.21, with ½ of this cost to be reimbursed from the 2013 WDNR fire grant. Vote: Ayes; 5. Motion carried.
- 11) **Police Ammunition Purchase** (Public Safety): Motion by Trustee Porfilio, seconded by Trustee Volk, to approve the purchase of police ammunition at a cost not to exceed \$700.00. Vote: Ayes: 5. Motion carried.
- 12) **New Firefighter – Travis Watson** (Public Safety): Motion by Trustee Porfilio, seconded by Trustee Volk, to accept Travis Watson as a firefighter for the Crivitz Fire Department. Vote: Ayes: 5. Motion carried.
- 13) **Triangle Park Waterfall Maintenance Contract** (Parks & Rec): Motion by Trustee Volk, seconded by Trustee Kaminski, to contract with Loyal Landscaping for Triangle Park spring waterfall maintenance at a cost not to exceed \$1,130.00. Vote: Ayes: 5. Motion carried.
- 14) **2013 Street Sweeping** (Whole): Motion by Trustee Swanson, seconded by Trustee Kaminski, to contract with Wisconsin Property Maintenance for street sweeping at a cost not to exceed \$1,250.00. Vote: Ayes: 5. Motion carried.
- 15) **2013 Crack Sealing** (Whole): Motion by Trustee Swanson, seconded by Trustee Kaminski, to contract with Crack Filling Services for crack filling at a cost not to exceed \$7,500.00. Vote: Ayes: 5. Motion carried.
- 16) **Snowmobile Route:** Bypass.
- 17) **CTH A Project – Settlement with Marinette County** (Whole): Motion by Trustee Swanson, seconded by Trustee Kaminski, to accept the CTH A project settlement with Marinette County for a final balance due of \$20,000.00. Discussion: The settlement allowed for a deduction from the final invoice of \$5,800 for the village to install a catch basin across from the hall as well as reducing the split for right of way costs to 50/50. The board thanked Atty Frank Calvert for his work on settling with the county. Vote: Ayes: 5. Motion carried.
- 18) **Village Hall Security:** Bypass.
- 19) **Hall Roof Project:** Bypass.
- 20) **Crivitz Girls Softball – Ball Field Use Agreement** (Whole): Motion by Trustee Volk, seconded by Trustee Kaminski, to accept the agreement with Crivitz Girls High School Softball team for use of the Village of Crivitz baseball field for the 2013 season. Vote: Ayes: 5. Motion carried.
- 21) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to deny an operators license application from Ashley Busse. Discussion: Trustee Kaminski explained that the application was denied due to a prior unpardoned felony conviction and numerous other misdemeanor and traffic convictions. Vote: Ayes: 5. Motion carried.
- 22) **Recess to Closed Session:** Bypassed.
- 23) **Reconvene in Open Session:** Bypassed.

OLD BUSINESS: None.

NEW BUSINESS:

Presidents Corner: Pres. Deschane thanked the American Legion for the donation of an American flag and Rob Kamps Land Surveying for donating survey work in Crivitz Community Veteran's Park to locate all structures in the park and sites for the future disc golf feature. He congratulated the Varsity and Junior Varsity cheerleaders on their awards at the national competition as well as coaches Kellie Stumbris and Debbie Atwood. He also asked board members to complete and submit committee request forms for upcoming terms of office.

CORRESPONDENCE:

League of Municipalities: New Officials Workshop & League Dinner invitations were distributed.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Kaminski, that the meeting be adjourned at 7:23pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L Padgett
Clerk/Treasurer