

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Amy Deschane  
  Trustee Dick Kaminski       Trustee Fred Franzen  
  Trustee Stew Swanson

Also present:                   Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the minutes of the regular meeting of February 21st be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the financial report for the month of February be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve payment of general fund vouchers numbered 2782 through 2784, 4087, 6069, 26225 through 26295, V6231 through V6236, and V6619 through V6629. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve the following payments from the general fund:

Casper's Truck Equipment for repairs to the sander motor	\$ 557.87
Paul Conway Shields for Equipment (1/2 WDNR grant reimbursement)	\$ 1,725.00
Wiedemeier Garage for F550 truck repairs	\$ 693.58

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4073 through 4078. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5230 through 5237. Vote: Ayes: 6. Motion carried.

Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment from the sewer fund to METC Group in the amount of \$500.00 for Activated Sludge Operations training for Greg Gocht. Vote: Ayes: 6. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve payment of TIF fund vouchers numbered 5023 through 5025. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Attorney Reports:** Copies of committee reports were distributed before the meeting. There was no Attorney report presented.

- 8) **Comments from Pre-registered Citizens:** None.
- 9) **CTH W Project Agreement with Marinette County:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Franzen, to accept an agreement with Marinette County for the 2017 CTH W project from the bridge to Cox Street to include pulverizing of the roadway and a 5' paved shoulder on the north side with the Village of Crivitz to contribute a total of \$20,000.00 for the project, obtain drainage easements from Dennis Pelkin and Ron Wolf, and purchase a guardrail and related materials to protect the lift station located near the bridge. Discussion: It was noted that the county will install the guard rail and that Joe Baranek, acting Highway Commissioner, felt confident that proper drainage is present at the west end of the project and will maintain the level of the road in that area. Pres. Deschane explained that an actual grant agreement document has not yet been received. If the document received is different from the motion made it will be sent back to the county unsigned. Vote: Ayes: 6. Motion carried.
- 10) **General Insurance Renewal:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to renew general insurance policies with Community Insurance Corporation, Aegis Corporation and Selective Insurance for the term of 4/8/2017 through 4/8/2018 at a total estimated annual cost of \$30,570.00. Vote: Ayes: 6. Motion carried.
- 11) **Deputy Clerk/Treasurer Training:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve Barb Uhl's attendance at the 2017 Municipal Clerk & Treasurer's Institute in Green Bay in July at a total cost not to exceed \$1,175.00 . Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:** The July 4th planning meeting is scheduled for Wednesday, 3/29/17 at 11:00am. Pres. Deschane stated he may not be able to make this meeting. Committee meeting preference worksheets were distributed to board members for completion. Pres. Deschane noted he is still working with the CBA on the online calendar of events.

**CORRESPONDENCE:** League of Municipalities 2017 'Local Government 101' workshop to be held in Green Bay. Board members interested in attending were asked to contact the clerk, who will register them for the workshop.

**QUESTIONS FROM THE FLOOR:**

**ADJOURNMENT:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:15pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer