

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Oath of Office:** Trustees Amy Deschane & Stewart Swanson were sworn in prior to the beginning of the meeting.

**Public present:** Mike Frievalt, Jeff Mursau, Katie Torres, Clifford Patz, Chase Hyland.

1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.

2) **Roll Call:** Present:           President John Deschane           Trustee Amy Deschane  
  Trustee Fred Franzen           Trustee Stew Swanson  
  Trustee Jeff Dorschner

                                  Absent:           Trustee Kurt Kostuch  
  Trustee Aaron Patefield

                                  Also present:    Attorney Dick Boren  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting and stated he would vote on all motions due to two Trustees being absent.

3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the minutes of the regular meeting of March 20th be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the financial report for the month of March be approved as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Deschane, to approve payment of general fund vouchers numbered 2823 through 2826, 4100, 6082, 7004, 27097 through 27171, and V6890 through V6912. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Deschane, to approve payment from the general fund to :

Cardmember Services for supplies for various departments	\$ 1,439.85
EZ Glide Garage Doors for Fire Dept. garage door repairs	\$ 798.00

Vote: Ayes: 5. Motion carried.

6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4158 through 4164. Vote: Ayes: 5. Motion carried.

Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment from the water fund to :

Richlen Excavating for water lateral repair at the Town shop	\$ 1,275.50
Richlen Excavating for water main repair on North Ave.	\$ 1,285.00
BayCom for 2018 F150 Computer - not to exceed	\$ 5,100.00

Vote: Ayes: 5. Motion carried.

- 6b) Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5333 through 5339. Vote: Ayes: 5. Motion carried.

Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment from the sewer fund to:

USA Bluebook for lift station #5 control repairs - not to exceed	\$1,000.00.
Jim's Pumping for Jetting Louisa St. sewer main	\$ 997.50

Vote: Ayes: 5. Motion carried.

- 6c) Other Fund Vouchers:** Motion by Trustee Deschane, seconded by Trustee Dorschner, to approve payment of TIF fund vouchers numbered 5041 through 5042. Vote: Ayes: 5. Motion carried.

- 7) Committee & Attorney Reports:** Copies of committee reports were distributed prior to the meeting. There was no attorney report.

- 8) Comments from Pre-registered Citizens:** None.

- 9) Committee Appointments & Recycling Coalition Representative:** Motion by Trustee Franzen, seconded by Trustee Deschane, to accept committee appointments effective 4/17/18 through 4/16/19 as presented by Pres. John Deschane. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Swanson, to accept the appointment of Pres. John Deschane as Northwoods Recycling Coalition representative effective 4/17/18 through 4/16/19. Vote: Ayes: 5. Motion carried.

- 10) Ordinance No. 2018-01:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to adopt Ordinance No. 2018-02: An Ordinance Amending Section 2-3-12 of the Village of Crivitz Code of Ordinances Relating to Municipal Court & Municipal Judge. Vote: Ayes: 5. Motion carried.

- 11) Ordinance No. 2018-02:** Bypassed.

- 12) Agreement for Operation of Joint Municipal Court:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to accept the agreement for the operation of the Joint Municipal Court. Vote: Ayes: 5. Motion carried.

- 13) New Firefighter - Corey Ward:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Swanson, to hire Corey Ward as a firefighter effective April 1, 2018. Vote: Ayes: 5. Motion carried.

- 14) **Fireworks Licenses:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Swanson, to issue fireworks licenses effective 5/1/18 through 4/30/19 to T & B One Stop, Victory Fireworks and Witt's Piggly Wiggly. Vote: Ayes: 5. Motion carried.
- 15) **Triangle Park Irrigation System Contract:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to accept the contract with M & M Irrigation for the Triangle Park irrigation system in an amount not to exceed \$225.00. Vote: Ayes: 5. Motion carried.
- 16) **July 4th Fireworks:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to approve the purchase of July 4th fireworks from Spielbauer Fireworks in an amount not to exceed \$8,600.00. Discussion: It was noted that Witt's Piggly Wiggly would be donating \$5,000.00 for the fireworks. Vote: Ayes: 5. Motion carried.
- 17) **July 4th Band:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to approve hiring the Brass Differential Band for July 4th in an amount not to exceed \$1,350.00. Discussion: It was noted that NewCare would be donating the entire \$1,350.00 for the band. Vote: Ayes: 5. Motion carried.
- 18) **July 4th Jumpers:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to the contract with Jumpin' Good Times for July 4th jumpers in an amount not to exceed \$670.00. Discussion: It was noted that this expense would be equally split between the Village, CBA, Legion & VFW. Vote: Ayes: 5. Motion carried.
- 19) **Tahoe Squad Vehicle Tires:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Swanson, to approve the purchase of tires from Witt Auto Sales for the Tahoe squad vehicle in an amount not to exceed \$587.48. Vote: Ayes: 5. Motion carried.
- 20) **Sewer Main Lift Station Project Engineering Contract:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to contract with Reukert Mielke for engineering services for the sewer main lift station project at a cost not to exceed \$20,200.00. Vote: Ayes: 5. Motion carried.
- 21) **2008 F150 Transmission:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to approve repairs to the 2008 F150 transmission at Wiedemeier Garage at a cost not to exceed \$2,500.00. Vote: Ayes: 5. Motion carried.
- 22) **Finelli Ave. Drainage:** (Development) Motion by Trustee Deschane, seconded by Trustee Franzen, to contract with Richlen Excavating for Finelli Ave drainage repairs at a cost not to exceed \$5,748.00 to be funded from the TIF fund. Vote: Ayes: 5. Motion carried.
- 23) **Spring Clean-up:** (Public Works) Motion by Trustee Dorschner, seconded by Trustee Deschane, to schedule the 2018 spring clean-up for Saturday, May 19th from 9:00am to 3:00pm. Vote: Ayes: 5. Motion carried.
- 24) **League of WI Municipalities Seminar:** (Finance) Motion by Trustee Franzen, seconded by Trustee Deschane, to approve the Clerk's attendance at the League of WI Municipalities Clerks, Treasurers and Finance Officers Institute in June at a cost not to exceed \$475.00. Vote: Ayes: 5. Motion carried.
- 25) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Deschane, to grant operators licenses effective 04/17/18 through 6/30/18 to Gary Thoreson and Lori Gezella, both having received satisfactory background checks. Vote: Ayes: 5. Motion carried.

**Old Business:** None.

**New Business:** The clerk noted that new Trustee Aaron Patefield would be sworn in at his orientation the next day and a going away get together for Duane Swanson would be held prior to the May board meeting.

**Correspondence:**

Assistance to Firefighters Grant Program: Notification that the Crivitz Fire Department 2017 grant application was unsuccessful. Letters requesting support from area representatives will be sent for future grant applications.

League of WI Municipalities Local Government 101 Seminar: Information regarding the seminars was circulated and board members wishing to attend were asked to contact the Clerk's office to register.

**Questions from the Floor:** In response to a question regarding recycling, Pres. Deschane noted that residents should continue to bring recyclables to the coalition site as the Village will be contracting with the Town of Stephenson for recycling services for the short term. Chase Hyland asked for and received details regarding the joint Municipal Court.

**Adjournment:** Motion by Trustee Swanson, seconded by Trustee Dorschner, that the meeting be adjourned at 7:47pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer