

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Duane Swanson was presented with a certificate of appreciation plaque for his 20 years of service as a Village of Crivitz Trustee immediately prior to the meeting.**

**Public present:** Brad Walters, Brian Thoreson, Dave Malke, Scott Busick.

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Present:           President John Deschane           Trustee Aaron Patefield  
                                  Trustee Kurt Kostuch           Trustee Amy Deschane  
                                  Trustee Fred Franzen           Trustee Stew Swanson  
                                  Trustee Jeff Dorschner

Also present:   Attorney Dick Boren  
                          Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the minutes of the regular meeting of April 17th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the financial report for the month of April be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Deschane, to approve payment of general fund vouchers numbered 2827 through 2829, 4102, 6083, 7005, 27133, 27172 through 27215, and V6913 through V6931. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Deschane, to approve payment from the general fund to:

Elias Auto Parts for snow plow blades	\$ 515.76
Office Depot for supplies for various departments	\$ 965.71
Display Sales for flags - to be reimbursed from Firefighters Association	\$ 3,988.00
Cardmember services for expenses for various departments	\$ 665.01

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4165 through 4170. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5340 through 5345. Vote: Ayes: 6. Motion carried.
- 6c) **Other Fund Vouchers:** None.
- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. There was no attorney report for the month of May.

**Comments from Pre-registered Citizens:** None.

- 8) **2017 Audit Report - Brad Walters:** Brad Walters distributed copies of the 2017 audit report and reviewed the report with the board. He noted the general fund is in good shape, but cautioned the utility funds should be monitored as both had operated at a loss the past year. Due to significant fluctuations in recent years, future annual wage allocations are to be presented, explained and approved by the Finance Committee at budget time.
- 9) **Weed Commissioner Appointment:** Motion by Trustee Franzen, seconded by Trustee Deschane, to accept the appointment of Greg Gocht as Weed Commissioner for the one-year term ending May 21, 2019. Vote: Ayes: 6. Motion carried.
- 10) **Alcohol & Fermented Malt Beverage License Renewals:** (Finance)

Motion by Trustee Franzen, seconded by Trustee Deschane, to renew Class B Liquor & Fermented Malt Beverage licenses for the term of 7/1/18 through 6/30/19 for:

Fuzzy's Bar, Inc., Dennis Jahnke, Agent, for Fuzzy's Bar,  
Crivitz Gateway, Ltd., Scott Busick, Agent, for Crivitz Gateway,  
Dan & Tim's Riverside, LLC, Daniel Piasecki, Agent, for Dan & Tim's Riverside,  
Dudek's Hot Stone Pub, LLC, Jamie Dudek, Agent for Dudek's Hot Stone Pub,  
Charlie's Island Café, LLC, Charlie DeSmidt, II, Agent for Charlie's Island Café,  
Thor's Wolverine Den, LLC, Brian Thoreson, Agent for Thor's Wolverine Den.

Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Deschane, to renew the Class B Liquor, wine only license for the term of 7/1/18 through 6/30/19 for Falling Waters Winery, LLC, Joe Callow, Agent, for Falling Waters Winery. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Deschane, to renew Class A Retail Liquor & Fermented Malt Beverage licenses for the term of 7/1/18 through 6/30/19 for:

Witt's Foods, Inc., Nicholas Witt, Agent, for Witt's Piggly Wiggly,  
Dolgenercorp, LLC, Deb Jopek, Agent, for Dollar General Store #6637,  
Yell Rambling Solutions, LLC, Jacob Figas & Melissa Oleck, Agents, for On A Whim Boutique Wines & Gifts.

Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Deschane, to renew Class A Retail Fermented Malt Beverage licenses for the term of 7/1/18 through 6/30/19 for:

De Smidt Oil II, Inc., Charlie De Smidt II, Agent, for T & B One Stop,  
LaFaive Crivitz Co., Shane Ellison, Agent, for Northland Mini-Mart,  
Richard E. Porfilio, Owner, for Crivitz 141 Shell,  
Krist Oil Company, Lynn Thompson, Agent, for Krist Food Mart,  
Pelkin's Smokey Meat Market, LLC, Dennis Pelkin, Agent, for Pelkin's Smokey Meat Market.

Vote: Ayes: 6. Motion carried.

- 11) **Cigarette Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Dorschner, to grant cigarette licenses effective 7/1/2018 through 6/30/2019 to the following:

Crivitz 141 Shell  
Witt's Piggly Wiggly  
T & B One Stop  
Northland Mini-Mart  
Krist Food Mart  
Family Dollar Store #26028  
Dollar General Store #6637  
Thor's Wolverine Den

Vote: Ayes: 6. Motion carried.

- 12) **Temporary Class B License - American Legion:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to grant a temporary Class B fermented malt beverage and wine license to the Netzel-Zenz American Legion Post #413 for July 4th, 2018, from 11:00am to 9:45pm, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 6. Motion carried.
- 13) **Ball Field Use Agreements:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Kostuch, to accept the 2018 ball field use agreements with the Crivitz Men's Softball League and the Crivitz Youth Baseball-Softball group. Vote: Ayes: 6. Motion carried.
- 14) **Concession Stand Use Agreements:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Kostuch, to accept the 2018 concession stand use agreements with Peggy Zielinski and the Crivitz Girls Softball group. Vote: Ayes: 6. Motion carried.
- 15) **Request to Marinette County for CTH W ATV/UTV Route Designation:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Kostuch, to approve the request to Marinette County to designate part of CTH W as an ATV/UTV route with a proposed speed of 15mph. **Motion** by Trustee Kostuch, seconded by Trustee Deschane, to send the issue back to committee. Roll call vote: Kostuch: Yes, Swanson: No, Dorschner: No, Patefield: Yes, Franzen: Yes, Deschane: Yes. Motion carried.
- 16) **Triangle Park Waterfall Planting:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Kostuch, to approve the purchase of plants for the Triangle Park waterfall at a cost of up to \$5,000.00 to be funded from the TIF fund. Vote: Ayes: 6. Motion carried.
- 17) **July 4th Restrooms - Jim's Pumping:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to contract with Jim's Pumping for 12 portable restrooms for July 4th, with 4 to be placed at the flea market and 8 at the park at a cost not to exceed \$600.00. Vote: Ayes: 6. Motion carried.
- 18) **Street Use Permits:** (Public Safety) Motion by Trustee Deschane, seconded by Trustee Kostuch, to approve street use permits for the American Legion July 4th Parade and The Wall That Heals event. Vote: Ayes: 6. Motion carried.
- 19) **Compost Site Signs:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Deschane, to approve the purchase of aluminum signs for the compost site from Haystack Apparel at a cost not to exceed \$ 700.00. Vote: Ayes: 6. Motion carried.

- 20) **Recycling - Great American Disposal Contract:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Kostuch, to contract Great American Disposal for drop site service consisting of 5 - 8 yard containers serviced every week at an approximate annual cost of \$3,300.00 per year for a 3-year period beginning 8/13/2018, with the Public Works Committee to pursue location of the recycling site at the Wastewater Treatment Facility. **Discussion:** It was noted that the committee had discussed having the site open to residents every 2 weeks. The GAD contract would service the dumpsters once per month. Some board members expressed concern over the 3-year term of the contract. **Motion:** Motion by Trustee Patefield, seconded by Trustee Deschane, to send the issue back to committee. Vote: Ayes: 6. Motion carried.
- 21) **Street Crack Filling:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Deschane, to contract with Crack Filling Services for street crack filling in an amount not to exceed \$7,500.00. Vote: Ayes: 6. Motion carried.
- 22) **Sewer Utility 2017 Compliance Maintenance Annual Report:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to accept the sewer utility 2017 Compliance Maintenance Annual Report. Vote: Ayes: 6. Motion carried.
- 23) **Water Utility 2017 Consumer Confidence Report:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Patefield, to accept the water utility 2017 Consumer Confidence Report. Vote: Ayes: 6. Motion carried.
- 24) **Water Tower Inspection Contract:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Patefield, to contract with Lane Tank for the water tower inspection in an amount not to exceed \$2,450.00. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Board of Review:** Wednesday, June 6th 7-9pm - Finance & Public Safety Committees will meet concurrent with Board of Review, if time allows.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Swanson, seconded by Trustee Kostuch, that the meeting be adjourned at 7:59. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer