

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Marcia Barbier (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Amy Deschane
 Trustee Dick Kaminski Trustee Fred Franzen
 Trustee Stew Swanson

Also present: Attorney Dick Boren
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the minutes of the regular meeting of April 18th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the financial report for the month of April be approved as presented. Vote: Ayes: 6. Motion carried
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2789 through 2791, 4089, 6071, 26376 through 26437, and V6648 through V6666. Vote: Ayes: 6. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4083 through 4089. Vote: Ayes: 6. Motion carried.
- Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment from the water fund to Ferguson Waterworks in the amount of \$1,102.92 for water main leak repairs in Northstar Subdivision. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5243 through 5250. Vote: Ayes: 6. Motion carried.
- 6c) **Other Vouchers:** None.
- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. There were no comments or questions. Attorney Boren reported he was present for two trials earlier in the evening and both were canceled due to neither of the defendants appearing.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **May Appointments:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve the appointment of Greg Gocht as Weed Commissioner for a 1 year term ending May 15, 2018. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve the following appointments for 2 year terms ending May 21, 2019:

Building Inspector/Zoning Administrator
Village Attorney
Assessor
Health Officer

Jane Meissner
Dick Boren
Ryan Raatz, R & R Assessing
Nancy Rosner

Vote: Ayes: 6. Motion carried.

- 10) **Fire Hydrant Replacements on Main Ave/CTH W:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to approve the replacement of 5 fire hydrants on Main Ave. during the upcoming CTH W project at a total cost not to exceed \$25,000.00, which includes all materials and installation. Vote: Ayes: 6. Motion carried.
- 11) **Sewer Lateral Installation on Main Ave/CTH W:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to approve a new sewer main on the south side of Main Ave to the John Harper property during the CTH W project at a total cost not to exceed \$6,000.00, which includes materials and installation and will be reimbursed to the sewer utility by the landowner. Vote: Ayes: 6. Motion carried.
- 12) **Animal Control Officer:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to hire Mark Schlei as Animal Control Officer effective June 1, 2017, at the rate of \$50.00 per month, \$20.00 per dog call, and \$10.00 per day per dog picked up and taken to his home. Discussion: Pres. Deschane noted that Mark will take dogs home only when the Countryside Clinic is not open. Vote: Ayes: 6. Motion carried.
- 13) **July 4th Jumpers:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Duane Swanson, to accept the quote from Jumpin' Good Time for jumpers for July 4th in the amount of \$570.00, with the cost to be shared equally between the Village, Crivitz Business Association, VFW and American Legion. Vote: Ayes: 6. Motion carried.
- 14) **Copy Machine Lease:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kostuch, to accept the proposal from Cooper Office Equipment for a 5 year lease of a Konica Minolta Bizhub copy machine at the rate of \$149.31 per month. Vote: Ayes: 6. Motion carried.
- 15) **2015 Delinquent Personal Property Tax:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kostuch, to write off remaining 2015 delinquent personal property taxes after having received charge backs from other taxing jurisdictions as follows:

Village Goldsmith	\$ 12.33
Tom's Coin & Games	\$ 12.33
Trackside Saloon	\$ 61.50

Vote: Ayes: 6. Motion carried.

- 16) **Temporary Class B Wine License: CBA for Art in the Park:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kostuch, to grant a temporary Class B wine license to the Crivitz Business Association, Jolene Huc, Manager, for Art in the Park on August 12, 2017, from 10:00am to 3:00pm at the John Shaffer Pavilion. Vote: Ayes: 6. Motion carried.
- 17) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kostuch, to grant an operators license to Britany Gorman, who has received a satisfactory background check. Vote: Ayes: 6. Motion carried.
- 18) **Closed Session:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to recess to closed session for the purpose of discussing a potential development. Roll call vote: A. Deschane: Yes, Franzen: Yes, D. Swanson: Yes, Kaminski: Yes, S. Swanson: Yes, Kostuch: Yes, J. Deschane: Yes. Motion carried.

Pres. Deschane stated that closed session is in accordance with WI Statute sec. 19.85(1)(e) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(e)...Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

19) **Re-convene in open session:** Motion by Trustee Duane Swanson, seconded by Trustee Franzen, to re-convene in open session. Vote: Ayes: 6. Motion carried. Pres. Deschane stated that no action was taken in closed session.

OLD BUSINESS:

Spring Clean-up - Saturday May 20th from 9am-3pm at the water tower shop.

Red, White & Music Festival - Saturday, May 27th from 11am-11pm

NEW BUSINESS:

Board of Review - Wednesday, June 14th from 7pm-9pm - held in conjunction with Finance meeting.

Public Safety - June meeting will be Tuesday, June 13th at 6:00pm - back to Mondays at 7:00pm in July.

Utilities - Meeting date will change to Thursdays at 6:30pm beginning in June.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: Atty. Dick Boren thanked the board for their continued confidence in him as the Village Attorney.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Deschane, that the meeting be adjourned at 7:40pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer