

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**  
**June 21, 2011**

**Public present:** Bill Keller, Dave & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00PM.
- 2) **Roll Call:** Members Present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Shirley Keller  
  Trustee Dick Kaminski       Trustee Jo Di Volk  
  Trustee Janis Porfilio

                                  Also Present:           Attorney Frank Calvert  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

**Presentation:** On behalf of the Village Board, President Deschane presented an appreciation plaque to Attorney Frank Calvert for 20 years of service as Village Attorney.

- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the minutes of the regular meeting of May 17, 2011 be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the financial reports for all funds for the month of May be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Keller, to approve payment of general fund vouchers numbered 2570 through 2573, 4017, 6001, 21219 through 21287, and V5045 through V5069. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to approve payment from the general fund to the following:

Peshtigo Times for publication fees	\$ 668.60
Emerald Systems for software support fees for Police & Court	\$ 1,775.00

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3615 through 3619. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Volk, seconded by Trustee Porfilio, to approve payment of sewer fund vouchers numbered 4615 through 4625. Vote: Ayes: 6. Motion carried.

Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment from the sewer fund to the Wisconsin Department of Natural Resources in the amount of \$1,353.50 for 2011 Environmental Fees. Vote: Ayes: 6. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Porfilio, to approve payment of TIF fund vouchers numbered 289 through 291. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 248:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to adopt Resolution No. 248: A Resolution Creating Election Wards as Part of the 2010 Decennial Census. Vote: Ayes: 6. Motion carried.
- 10) **Liquor, Beer & Cigarette License Renewals:** (Finance)

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to renew Class B Alcohol and Fermented Malt Beverage licenses for the term of July 1, 2011, through June 30, 2012 for the following:

Trackside, LLC, Vito Congine, Senior, Agent, for Trackside Saloon,  
Fuzzy's Bar, Inc., Dennis Jahnke, Agent, for Fuzzy's Bar,  
Crivitz Gateway, Ltd., Scott Busick, for Crivitz Gateway,  
Dan & Tim's Riverside, LLC, Daniel Piasecki, Agent, for Dan & Tim's Riverside,  
Charlie's Island Café, LLC, Charlie DeSmidt II, Agent for Hot Stone Pub.

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew Class A Alcohol and Fermented Malt Beverage licenses for the term of July 1, 2011 through June 30, 2012 for the following:

Witt's Foods, Inc., Nicholas Witt, Agent, for Witt's Piggly Wiggly,  
Rechner, LLC, Martha M. Rechner, Agent, for On a Whim, Boutique Wines & Gifts,  
Dolgencorp, LLC, Jack Fehrmann, Agent, for Dollar General Store #6637

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew Class A Fermented Malt Beverage licenses for the term of July 1, 2011, through June 30, 2012 for the following:

Corner Convenience, Inc, Barbara Hock, Agent, for T & B One Stop,  
Krist Oil Co, Inc., Joy Weber, Agent, for Citgo Quik Food Mart,  
LaFaive Crivitz Co., Shane Ellison, Agent, for Northland Mini-Mart,  
Richard E. Porfilio, Owner, for Crivitz 141 Shell,

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew the Limited Class A Alcohol and Fermented Malt Beverage license for the term of July 1, 2011, through June 30, 2012 for Pine Cone Home Décor, Inc., Lori Myszka, Agent, for Pine Cone Home Décor. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew the Class B Fermented Malt Beverage license for the term of July 1, 2011, through June 30, 2012 for Charlie's Island Café, LLC, Charlie DeSmidt, II, Agent for Charlie's Island Café. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Keller, to renew cigarette licenses for the term of July 1, 2011, through June 30, 2012 for the following:

Crivitz 141 Shell  
Dan & Tim's Riverside  
Witt's Piggly Wiggly

T & B One Stop  
Northland Mini-Mart,  
Citgo Quik Food Mart

Vote: Ayes: 6. Motion carried.

- 11) **Ski Cats Picnic License:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to issue a picnic beer license to the Crivitz Ski Cats, Nicholas Witt, Manager, for a fundraiser on September 24, 2011, at Crivitz Community Veterans Park and to waive the license fee. Discussion: Trustee Kaminski noted that the motion does not waive fence requirements. The committee may consider this at a later date if the Ski Cats request waiving or modifying the requirements. Vote: Ayes: 6. Motion carried.
- 12) **2011 Budget Adjustment #3:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to approve 2011 budget adjustment #3. Vote: Ayes: 6. Motion carried.
- 13) **Fire Dept. Pumper Inspection & Repairs:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to accept the quote from Red Power Diesel Service, Inc., for fire department pumper inspection and repairs in an amount not to exceed \$1,500.00. Vote: Ayes: 6. Motion carried.
- 14) **Police Squad Vehicle Brake Repairs:** (Public Safety) Bypassed – repairs not needed.
- 15) **Cemetery Tree Replacement:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Volk, to accept the quote from T & T Tree Removal to remove and replace 2 new trees in the cemetery, and Bear Stump Grinding, at a total cost not to exceed \$1,000.00, and to transfer funds from the Perpetual Care savings account to cover the expense. Discussion: Pres. Deschane noted that the trees are located in the old cemetery near the circle drive. Vote: Ayes: 6. Motion carried.
- 16) **Kenny Dr. & Alley Projects Bid Award:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to award the bid for the Kenny Drive project to Richlen Excavating in the amount of \$30,950.75, and to transfer funds from the Future Road Projects savings account to cover part of the expense. Discussion: The transfer will be approximately \$2,000.00, as most of the cost was included in the Streets Contracted Services budget. Vote: Ayes: 6. Motion carried.  
  
Motion by Trustee Swanson, seconded by Trustee Volk, to award the bid for the G Alley project to Richlen Excavating in the amount of \$6,252.00 to be paid by the TIF Fund per previous board action of 09/15/09. Discussion: G Alley is behind the American Legion building. The alley will be paved to the village property line, which is behind the Swap Shop. The village has a permanent easement with John Guarisco, North Country Real Estate, to push snow from the alley onto his property. Vote: Ayes: 6. Motion carried.
- 17) **Village Hall Outdoor Repairs – Richlen Concrete:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to accept the quote from Richlen Concrete for repairs to the front steps of the Village Hall in the amount of \$1,820.00, and to also have them fix the pavement at the east door, if they can do so for \$430.00 or under. Discussion: Trustee Swanson noted that if the east door work cannot be done for \$430.00 or under, the committee will seek new quotes for that portion of the work. Vote: Ayes: 6. Motion carried.
- 18) **Flail Mower Cutting Edges:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to purchase new cutting edges for the flail mower at a cost not to exceed \$550.00. Vote: Ayes: 6. Motion carried.
- 19) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to issue an operators license effective 06/21/2011 through 6/30/2012 to Beth Nash and Daniel Malchow, who have received satisfactory records checks. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:**

**Board of Review, July 6<sup>th</sup>:** Duane Swanson was appointed to act as a substitute Board of Review member in place of Kurt Kostuch, who will be out of town.

**NEW BUSINESS:**

**July 19<sup>th</sup> Election:** The clerk explained new election regulations that will be effective beginning with the July 19<sup>th</sup> Recall Election. Voters will be required to sign both copies of the poll books. They will be asked to present photo identification, but they will not be actually required to do so until 2012. An informational flyer regarding the upcoming photo identification requirements will be given to every voter.

**President's Corner:** Pres. Deschane wished a happy 87<sup>th</sup> birthday to Peshtigo Times reporter Marie Tomaszewski. He reported that the Crivitz Fire Department presented merit awards to firefighters Jim Cook and Adam Mortenson, and valor awards to firefighters Axel Rodriguez and Lukas Deschane, for their actions in rescuing people from the recent Oakwood Haven apartment fire. He commended all departments and employees on their response to the fire, as well.

**CORRESPONDENCE:**

**Crivitz Rescue Squad:** A thank you note for allowing them to use the village Ford Fleet number when purchasing their new ambulance, which resulted in a savings of \$4,600.00.

**American Red Cross:** A thank you note for allowing use of the Village Hall after the apartment building fire.

**QUESTIONS FROM THE FLOOR:** There was general discussion of weeds and lengthy grass on several properties, including several foreclosed homes. All concerns regarding this issue are to be referred to Glen Franzen or Greg Gocht.

**Recess to closed session (if needed):** Bypassed.

**ADJOURNMENT:** Motion by Trustee Kostuch, seconded by Trustee Volk, that the meeting be adjourned at 7:45pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer