

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Jim & Marie Tomaszewski (Peshtigo Times)

1) **Call to Order:** The Clerk called the meeting to order at 7:00PM.

2) **Roll Call:** Present:           Trustee Duane Swanson           Trustee Janis Porfilio  
                                  Trustee Kurt Kostuch           Trustee Jo Di Volk  
                                  Trustee Dick Kaminski

Absent:                President John Deschane  
                                  Trustee Shirley Keller

Also present:    Attorney Frank Calvert  
                          Clerk/Treasurer Marilyn Padgett

The Clerk declared a quorum present for the meeting.

**Motion** by Trustee Kaminski, seconded by Trustee Kostuch, that Trustee Janis Porfilio chair the meeting in the absence of President John Deschane. Vote: Ayes: 5. Motion carried.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the board of review and regular meeting of June 21, 2011 be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for all funds for the month of June be approved as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2574 through 2576, 4018, 6002, 21288 through 21365, and V5070 through V5082. Motion amended: Motion by Trustee Kostuch, seconded by Trustee Volk, to amend the main motion to add vouchers numbered V5083 through V5088. Vote: Ayes: 5. Motion carried. Vote on main motion as amended: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to the following:

Crivitz Youth Center (donation from WPS)	\$ 600.00
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Discussion: It was noted that WPS policy states they must donate only to local governments. For many years they have sent the donation for the Youth Center to the Village, which then writes a check to the Youth Center. Vote: Ayes: 5. Motion carried.

6a) **Water Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3620 through 3625. Vote: Ayes: 5. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Volk, seconded by Trustee Swanson to approve payment of sewer fund vouchers numbered 4626 through 4632. Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Swanson, to approve payment of TIF fund vouchers numbered 292 through 293. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Cancel Health Insurance Deductible Policy:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to cancel the Health Insurance Deductible policy effective 6/30/11 and to leave the account open until 12/31/11 and reimburse any eligible costs to employees. Vote: Ayes: 5. Motion carried.
- 10) **2012 Budget:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to set the 2012 budget at \$829,770.00. Vote: Ayes: 5. Motion carried.
- 11) **Well #2 Generator Project Bid Award:** (Utilities) Motion by Trustee Volk, seconded by Trustee Swanson, to award the bid for the Well #2 Generator Project to Mueller Electric in the amount of \$ 39,400.00. Vote: Ayes: 5. Motion carried.
- 12) **Sewer Manhole Safety Equipment:** (Utilities) Motion by Trustee Volk, seconded by Trustee Swanson, to purchase sewer manhole safety equipment from USA Blue Book at a cost not to exceed \$5,500.00. Vote: Ayes: 5. Motion carried.
- 13) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to issue operators licenses effective 07/19/2011 through 6/30/2012 to Ashley Schwartz, Michelle Houle, Elizabeth Carulli and Leah Macha, all who have received satisfactory records checks. Vote: Ayes: 5. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**President's Corner:** Trustee Porfilio reported that there have been many compliments received from people about the benches and planters and Village Hall flowerboxes planted and maintained by Sharkey's Floral. Several Trustees mentioned that the railroad property needs to be mowed.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**Recess to closed session (if needed):** Bypassed

**ADJOURNMENT:** Motion by Trustee Kostuch, seconded by Trustee Volk, that the meeting be adjourned at 7:16pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

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Janis Porfilio  
Trustee

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Marilyn L. Padgett  
Clerk/Treasurer