

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Amy Deschane
 Trustee Dick Kaminski Trustee Fred Franzen
 Trustee Stew Swanson

Also present: Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the minutes of regular meeting of June 21st and special meeting of July 14th, 2016, be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the financial reports for all funds for the month of June be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve payment of general fund vouchers numbered 2757 through 2759, 4079, 6061, 25625 through 25691, and V6453 through V6474. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve the following payments from the general fund:

WI State Firefighter's Association for annual dues for 20 firefighters	\$ 500.00
JC Powersports for lawn tractor repairs	\$ 1,130.30
Haystack Apparel for July 4th Sponsor Banners	\$ 504.00
Town of Stephenson for sand & salt	\$ 3,948.00

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4018 through 4024. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5166 through 5172 . Vote: Ayes: 6. Motion carried.
- 6c) **Other Vouchers:** None.
- 7) **Committee & Attorney Reports:** Committee reports were distributed to board members prior to the meeting. There was no attorney report for July.
- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Resolution No. 271: Compliance Maintenance Annual Report:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to adopt Resolution No. 271: A Resolution Accepting the Compliance Maintenance Annual Report Dated July 19, 2016 and Setting Forth Actions Necessary to Maintain Effluent Requirement Contained in the WPDES Permit for the Crivitz Wastewater Treatment Facility. Vote: Ayes: 6. Motion carried.
- 10) **Capacity, Management, Operation & Maintenance Program:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to accept the Capacity, Management, Operation & Maintenance (CMOM) program for the Wastewater Treatment Facility. Vote: Ayes: 6. Motion carried.
- 11) **Hydrocorp Cross Connection Control Contract:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to contract with Hydrocorp to perform cross connection inspections for the water utility for a two-year term beginning July 19, 2016. Vote: Ayes: 6. Motion carried.
- 12) **General Fund & TIF Fund 2016 Budget Adjustment:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve general and TIF fund 2016 budget adjustment #1. Vote: Ayes: 6. Motion carried.
- 13) **Approval of Committed Fund Balance:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve committed fund balances as shown in the designated funds account as of June 30, 2016. Vote: Ayes: 6. Motion carried.
- 14) **Kamps Land Surveying Certified Survey Map:** (Development) Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to approve Kamps Land Surveying certified survey map #16-5178 for property on George St. & Park Ave. owned by Nick and Sally Witt. Vote: Ayes: 6. Motion carried.
- 15) **Tahoe Squad Repairs:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to accept the quote for repairs to the Tahoe squad from Frank Porth Chevrolet in the amount of \$1,936.81 and to fund the expense from the unassigned balance of the general fund. Vote: Ayes: 6. Motion carried.
- 16) **USH 141 Culvert Inspection:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to contract with Great Lakes TV Seal to inspect the USH 141 culvert at Witt's Piggly Wiggly at a cost not to exceed \$1,000.00. Discussion: The culvert runs under USH 141 from North Country Real Estate to the Pig Stop. The crew is to visually inspect the culvert first to see if it shows signs of being blocked. Funding is to come from the unassigned balance. Vote: Ayes: 6. Motion carried.
- 17) **USDA-RD Public Works Truck Grant & Purchases:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the grant agreement dated 07/15/2016 with the USDA-RD for a public works truck and related equipment and to pre-authorize all purchases of equipment requested in the grant, except the vehicle and plow. Discussion: Requests for proposals for the vehicle and plow will need to be developed and approved by USDA-RD. Vote: Ayes: 6. Motion carried.
- 18) **Temporary Class B License - Council of Catholic Women:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to grant a temporary class B beer license to Kathy Nowak, Manager, for the St. Mary's Council of Catholic Women for the St. Mary's church picnic at the John Shaffer Pavilion on August 7, 2016, provided wristbands are issued to persons over 21 years of age and grounds monitored to control underage drinking. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS: None.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Stew Swanson, that the meeting be adjourned at 7:23pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer