

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Fred Franzen
 Trustee Stew Swanson

 Also present: Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the minutes of the regular meeting of June 16th and Board of Review of July 15th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the financial report for the month of June, 2015, be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2721 through 2724, 4067, 6049, 24750 through 24826, V6211 through V6230. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment from the general fund for the following:

Witt's Piggly Wiggly for supplies for various departments	\$ 619.89
Peshtigo Times for publication fees for various departments	\$ 670.90
Jumpin' Good Time for July 4th	\$ 550.00
Brass Differential Band for July 4th	\$ 1,350.00
Rent-a-Flash for Barricade Legs & Panels	\$ 633.60
Crivitz Firefighters Association for Conference Expenses	\$ 640.00
Community Insurance Corp. for Workers Comp Premium	\$ 567.00
Wiedemeier Garage for vehicle repairs	\$ 1,210.15

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 3952 through 3956. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Franzen to approve payment from the water fund to Richlen Excavating for water lateral repairs in the amount of \$1,135.00. Vote: Ayes: 6. Motion carried.

- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Franzen to approve payment of sewer fund vouchers numbered 5067 through 5075. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Franzen to approve payment from the sewer fund to Z & R Electric Service for lift station #2 pump repairs in the amount of \$2,170.00. Vote: Ayes: 6. Motion carried.

6c) **Other Vouchers:** None.

- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. Atty. Boren, who was excused from attending the meeting, provided an update on the drainage ditch project lawsuit to board members via e-mail prior to the meeting.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Ordinance No. 2015-02:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to adopt Ordinance No. 2015-02: An Ordinance Amending Section 2-2-8 'Salaries' of the Village of Crivitz Code of Ordinances. Vote: Ayes: 6. Motion carried.
- 10) **Ordinance No. 2015-03:** (Development) Motion by Trustee Kostuch, seconded by Trustee Stew Swanson, to adopt Ordinance No. 2015-03: An Ordinance Amending Section 7-1-6.5 Relating to Keeping of Chickens & Ducks. Vote: Ayes: 6. Motion carried.
- 11) **Resolution No. 267:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to adopt Resolution No. 267: A Resolution Urging the Wisconsin State Legislature to Develop and Agree Upon a Sustainable Solution to Funding Wisconsin's Transportation System. Vote: Ayes: 6. Motion carried.
- 12) **Wastewater Treatment Facility UV Disinfection Project Bid Award:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen to award the bid for the wastewater treatment plant UV disinfection project to Heartland Construction, Inc., in the amount of \$124,958.00. Discussion: Trustee Franzen noted that the bid came in \$50,000.00 under the estimate and that the utility will save money on the project, as they will no longer need chlorine treatment. Vote: Ayes: 6. Motion carried.
- 13) **Park Place Project Bid Award:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to award the bid for the Park Place project to Richlen Excavating in the amount of \$28,875.00, with \$24,475.00 to be funded from the Streets - Contracted Services budget and the remaining \$4,400.00, which is for paving in front of the John Shaffer Pavilion from the Park Improvement savings fund. Vote: Ayes: 6. Motion carried.
- 14) **Don Brooks Park Project Bid Award:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Keller, to award the bid for the Don Brooks Park project to Richlen Excavating in the amount of \$17,771.00. Vote: Ayes: 6. Motion carried.
- 15) **Manhole Rehabilitation:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen to contract with Jim Ploszynski to rehabilitate two manholes at a cost not to exceed \$900.00. Vote: Ayes: 6. Motion carried.
- 16) **Fire Hydrant Painting:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to contract with Ferguson Waterworks for painting 12 fire hydrants at a cost not to exceed \$1,200.00, to be paid from the water fund. Discussion: Trustee Kaminski asked that the hydrant at the intersection of Sarah & Rosa be considered for painting because it is in bad shape. Vote: Ayes: 6. Motion carried.
- 17) **Hall Ave. Paving:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to contract with Northeast Asphalt for paving on Hall Avenue at a cost not to exceed \$4,995.00. Discussion: Pres. Deschane noted that asphalt is being repaired after it was torn up when the sewer main was repaired last fall. Vote: Ayes: 6. Motion carried.
- 18) **Municipal Court Clerk Training:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve Municipal Court Clerk training in October in Appleton at a total cost, including registration, lodging, travel and meals not to exceed \$630.00. Vote: Ayes: 6. Motion carried.

- 19) **2014 Audit Fees:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment from the General, TIF and Utility funds to Unger & Walters for 2014 audit fees in the total amount of \$16,500.00. Vote: Ayes: 6. Motion carried.
- 20) **Village Hall Security System:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to contract with M & M Automated Services, LLC, for the purchase and installation of a security system in the Village Hall at a cost not to exceed \$775.00 and to fund the expense from the general equipment savings account. Vote: Ayes: 6. Motion carried.
- 21) **New Firefighters:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to accept Glen Franzen and Sash Hoagland as firefighters with the Crivitz Fire Department effective July 1, 2015. Vote: Ayes: 6. Motion carried.
- 22) **Fire Turnout Gear:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to purchase 2 sets of firefighter turnout gear from Paul Conway Shields at a total cost not to exceed \$4,000.00. Vote: Ayes: 6. Motion carried.
- 23) **Fire Pump Testing & Inspection:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to approve costs for fire pump testing and inspection on two Fire Department trucks at a cost not to exceed \$1,500.00. Vote: Ayes: 6. Motion carried.
- 24) **TIF Property Improvements:** (Development) Motion by Trustee Kostuch, seconded by Trustee Stew Swanson, to contract with Richlen Excavating to brush TIF property at a cost not to exceed \$10,000.00 and to fund the expense from the TIF future project savings fund. Vote: Ayes: 6. Motion carried.
- 25) **Crivitz Youth Baseball Association Picnic License:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant a temporary Class B fermented malt beverage license to Crivitz Youth Baseball Association for the Crivitz Fall Classic baseball tournament to be held from August 14 through August 16, 2015, from 8:00am to 10:00pm at the concession stands at the Crivitz softball field at the intersection of Hall Ave. and Louisa St. and at the Town of Stephenson baseball field at the intersection of Park Ave. and August St., provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 6. Motion carried.
- 26) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant operators licenses effective 7/21/15 through 6/30/16 to Cassandra Boye, Jessy Jozzwiak, Cory Jorgensen, Jessie Claymore and Lisa Lorenz, who have all received satisfactory records checks. Vote: Ayes: 6. Motion carried.
- 27) **Temporary Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant temporary operators licenses effective August 14 through August 16, 2015 to Charles Johnsen and Brent Wagner, who have both received satisfactory records checks. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

Presidents Corner: Pres. Deschane asked board members that when scheduling committee meetings they make sure all members are able to attend, or at least a quorum. The clerk is available to survey members. He congratulated the Crivitz Ski Cats, who took third place in Division II and the Twin Bridge Ski Team, who took fourth place in Division III at the WI Water Showski Tournament. He thanked employees for a good job on the July 4th events and said that everything went well and looked good. He also thanked all supporters, reading the list of each one. He said that positive comments were received from the public, particularly regarding the fireworks.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Keller, seconded by Trustee Kostuch, that the meeting be adjourned at 7:35pm.
Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer