

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Lukas, Jenny, Brooke, Lukas II and William Deschane, Candy Deschane, Danielle Weddel, Dave & Crystal Malke

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Amy Deschane  
  Trustee Dick Kaminski       Trustee Fred Franzen  
  Trustee Stew Swanson

Also present:           Attorney Dick Boren  
                                  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the agenda be adopted as presented. Discussion: Pres. Deschane noted that he would abstain on agenda item #9. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the minutes of the regular meeting of September 19th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the financial report for the month of September be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2803 through 2806, 4094, 6076, 26690 through 26753, and V6760 through V6784. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve the following payments from the general fund:

NFPA for fire prevention week supplies - split 3 ways with Lake & Stephenson	\$ 637.28
Aladdin Fire Protection for fire extinguisher maintenance	\$ 856.71

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4120 through 4125. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5282 through 5290. Vote: Ayes: 6. Motion carried.
- 6c) **Other Fund Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to approve payment of TIF fund voucher number 5030. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Attorney Reports:** Copies of committee reports were distributed prior to the meeting. Atty. Boren reported he has been assisting the Development Committee with updating the zoning code.
- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Appointment of Fire Chief:** Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to accept the appointment of Lukas Deschane as Fire Chief for the Village of Crivitz effective 10/17/2017 through 04/17/2019  
Discussion: Atty. Boren explained that there are often familiar relationships in government from time to time particularly in small communities, but he sees no problems with Pres. Deschane appointing his son, Lukas as the Fire Chief and feels he is wise to abstain. He noted that local ordinance section 2-5-9 discourages this, only if the person has the appropriate knowledge, skills, etc, and the relationship is disclosed. Given that Lukas is currently the Assistant Fire Chief, his appointment to Chief warrants consideration. State statute does not apply in this case because Lukas does not receive 25% of his financial support from Pres. Deschane. Atty. Boren repeated he had no problem with the process. Trustee Swanson stated that as the retired chief he strongly recommends Lukas based on his knowledge and abilities. Vote: Ayes: 6, Abstentions: 1 (Pres. Deschane).
- 10) **2018 General Fund Budget:** (Whole) Motion by Trustee Franzen, seconded by Trustee Kostuch, to set the 2018 general fund budget at \$936,339.00 and schedule the budget hearing for Tuesday, November 21st at 6:45pm. Vote: Ayes: 6. Motion carried.
- 11) **2018 TIF Fund Budget:** (Development) Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to set the 2018 TIF fund budget at \$373,018.00. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:**

**Development Committee Meeting:** Wednesday, October 18th at 5:00pm

**Citizens Group for Industrial Development Meeting:** Monday, October 30th at 7:00pm

**NEW BUSINESS:** None.

**CORRESPONDENCE:** WI Department of Administration - January 1, 2017 population estimate is 951.

**QUESTIONS FROM THE FLOOR:** Pres. Deschane congratulated the Crivitz High School Volleyball team on winning the M & O Conference championship and the High School football team for qualifying for the state playoffs. He invited those present to the Fire Department for formal presentations to the new Chief and Assistant Chief. Other appointments will be announced to the board later and Asst Chief Jeff Bonikowske will attend the November Public Safety meeting.

**ADJOURNMENT:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, that the meeting be adjourned at 7:15. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer