

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Present:           President John Deschane           Trustee Duane Swanson  
                                  Trustee Kurt Kostuch           Trustee Dick Kaminski  
                                  Trustee Fred Franzen           Trustee Stew Swanson  
Absent:                   Trustee Shirley Keller  
  
Also present:    Attorney Frank Calvert  
                          Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting October 21, 2014 be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for all funds for the month of October be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2696 through 2698, 4058, 6041, 24175 through 24245, V6045 through V6063. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to the Peshtigo Times for publication fees for various departments in the amount of \$ 654.35. Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Stewart Swanson, to approve payment of water fund vouchers numbered 3984 through 3901. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Stewart Swanson, to approve payment of sewer fund vouchers numbered 5000 through 5009. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Stewart Swanson, to approve payment from the sewer fund to Great Lakes TV Seal for cleaning lift stations in the amount of \$ 956.25. Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of TIF fund voucher number 1006. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 264:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve Resolution No. 264: A Resolution Adopting the 2015 Budgets and Corresponding Tax Levies for the Village of Crivitz General Fund and TIF District No. 1 Funds. Vote: Ayes: 5. Motion carried.

- 10) **Ordinance No. 2014-04:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to adopt Ordinance No. 2014-04: An Ordinance Amending Section 5-2-1 of the Village of Crivitz Code of Ordinances Relating to Fire Department Membership. Vote: Ayes: 5. Motion carried.
- 11) **Fire Dept. Bylaw Amendment:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to accept the amendment to the Fire Department Bylaws regarding the maximum number of paid members. Vote: Ayes: 5. Motion carried.
- 12) **Farm Machinery Road Restrictions:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to choose option F, which is to do nothing in response to Wisconsin Act 377 regarding farm equipment on Village roads. Ayes: 5. Motion carried.
- 13) **Street Sweeper Purchase:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to purchase a 1996 Johnston 705 Street Sweeper from WI Property Maintenance at a cost not to exceed \$25,000.00 and to put a down payment of \$5,000 on the machine with funding to come from the undesignated balance of the general fund, and to refer the funding of the balance of the purchase to the Finance and Development Committees. **Discussion:** Trustee Franzen and Glen Franzen had viewed both sweepers offered by WI Property Maintenance and recommended this one, as the other was in bad disrepair. Trustee Kostuch had contacted the Village of Coleman who hires out for sweeping and said they may consider sharing the cost of the purchase. He felt that the Public Works crew is already very busy and would probably request another employee to operate the sweeper, if purchased. Trustee Swanson noted that in past years the Village spent \$1250 per year for sweeping, but in 2014 it was \$3450. Pres. Deschane explained that this was due to the past contractor retiring and selling his equipment. The Village used MJB Industries in 2014 which is the reason for the increase in cost. Trustee Franzen noted that the proposed sweeper has extra brooms, glass and other parts and the vendor would winterize, store, deliver and train the employees in the spring. According to Chief Frievalt a CDL would not be required for operation of the sweeper. Pres. Deschane noted that Rudi Jensen does have a CDL. Also that the machine could possibly be used for sweeping USH 141 if the county/state would want the Village to provide this service, and could provide an additional source of revenue. The Village may want to look into offering the machine to other municipalities on a rental basis. Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to table the issue of the street sweeper purchase. Roll call vote: Kostuch: Yes, Kaminski: Yes, Duane Swanson: Yes, Franzen: Yes. Motion carried. Motion by Trustee Duane Swanson, seconded by Trustee Stewart Swanson, to take the issue of the street sweeper off the table. Roll call vote: Kostuch: No, Stewart Swanson: Yes, Kaminski: Yes, Duane Swanson: Yes, Franzen: Yes, Deschane: Yes. Motion carried. Motion by Trustee Stewart Swanson, seconded by Trustee Franzen, to recommit agenda item #13 to the Committee of the Whole. Roll call vote: Kostuch: Yes, Stewart Swanson: Yes, Kaminski: Yes, Duane Swanson: Yes, Franzen: Yes, Deschane: Yes. Motion carried.
- 14) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to grant an operators license effective 11/18/14 through 6/30/16 to Jessica Ann Tarantola, who has received a satisfactory background check. Vote: Ayes: 5. Motion carried.
- 15) **Recess to Closed Session:** Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to recess to closed session for the purpose of conferring with legal counsel regarding current and future potential litigation. Vote: Ayes: 5. Motion carried.
- Pres. Deschane stated:** Closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."
- 16) **Reconvene in Open Session:** Motion by Trustee Stewart Swanson, seconded by Trustee Kostuch, to reconvene in open session and announce action taken in closed session, if any. Vote: Ayes: 5. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Presidents Corner:** Pres. Deschane reported that he was contacted by Mimi Wieting, Crivitz Youth Center, who complimented Spencer Elias, Patrol Officer. She said that he has been stopping in the Youth Center routinely just to visit, which has calmed down some problems they had been experiencing.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:33pm. Vote: Ayes:5. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer