

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: None.

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller (arrived late)
 Trustee Dick Kaminski Trustee Fred Franzen
 Trustee Stew Swanson

 Also present: Attorney Dick Boren
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the minutes of the public hearing and regular meeting of November 17th be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the financial report for the month of November, 2015, be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** (Trustee Keller arrived at this point in the meeting) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2737 through 2739, 4072, 6054, 25081 through 25156, V6316 through V6335. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve the following payments from the general fund:

Wiedemeier Garage for Police & Fire vehicle repairs	\$ 1,310.17
Crivitz Lumber for supplies for various departments	\$ 924.82

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 3982 through 3987. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment from the water fund to Wiedemeier Garage for vehicle repairs in the amount of \$1,379.42. Vote: Ayes: 6. Motion carried.

- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5117 through 5128. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Franzen, to approve the following payments from the sewer fund:

Wiedemeier Garage for vehicle repairs	\$1,379.43
Great Lakes TV Seal for Cleaning Mains on Louisa St.	\$1,633.45

Vote: Ayes: 6. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Stew Swanson, to approve payment of TIF fund vouchers numbered 5002 through 5004. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed to board members prior to the meeting. The attorneys report was given during closed session at the end of the meeting.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Appointment of 2016/2017 Election Inspectors:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the appointment of Election Inspectors for the term 2-year term beginning January 1, 2016 and ending December 31, 2017 as presented by President Deschane. Discussion: The board thanked Helen Franzen and Dorothy Franzen for their many, many years of service. Vote: Ayes: 6. Motion carried.
- 10) **Don Brooks Park Project - Richlen Excavating Invoice:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of the final invoice for the Don Brooks Park project to Richlen Excavating in the amount of \$24,985.82. Vote: Ayes: 6. Motion carried.
- 11) **General Equipment Savings Withdrawal:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve a withdrawal from the General Equipment savings fund of \$5,200.00 for fire department equipment for new members. Vote: Ayes: 6. Motion carried.
- 12) **Approval of Committed Fund Balance:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve the balance of the committed (designated) fund as of 11/30/2015. Vote: Ayes: 6. Motion carried.
- 13) **2015 Budget Adjustments for General & TIF Funds:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the final 2015 budget adjustments to the General and TIF funds. Vote: Ayes: 6. Motion carried.
- 14) **2016 Voting Machine Maintenance Agreement:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the 2016 voting machine maintenance agreement with Command Central. Vote: Ayes: 6. Motion carried.
- 15) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant an operators license to Angela Ellis, who has received a satisfactory background check, effective 12/15/15 through 6/30/16. Vote: Ayes: 6. Motion carried.
- 16) **Recess to Closed Session:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to recess to closed session pursuant to Wis. Statute section 19.85(1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted with respect to the Crivitz Waterway Project lawsuit. Roll Call Vote: Keller: Yes, Franzen: Yes, D. Swanson: Yes, Kaminski: Yes, S. Swanson: Yes, Kostuch: Yes, Deschane: Yes.
- Pres. Deschane stated: Closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."
- 17) **Reconvene in Open Session:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to reconvene in open session pursuant to Wis. Statute section 19.85(s) immediately after the conclusion of the closed session to take possible action concerning the subject of the closed session including but no limited to the next two agenda items. Vote: Ayes: 6. Motion carried. Pres. Deschane announced that there was no action taken in closed session.
- 18) **Approval of Waterway Improvement and Maintenance Easement with Crivitz Gateway, Limited:** Bypassed.

19) Ordinance No. 2015-05: Bypassed.

OLD BUSINESS: None.

NEW BUSINESS:

Holiday Garbage Pick-up: Pres. Deschane reported that garbage pick-up was re-scheduled for the Mondays following Christmas and New Years. Also that the recycling center would no longer be taking pill bottles, car oil bottles or #1 containers that had food in them.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Keller, seconded by Trustee Kostuch, that the meeting be adjourned at 8:45pm.
Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer