

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Dick Kaminski
 Trustee Fred Franzen Trustee Stew Swanson
- Also present: Clerk/Treasurer Marilyn Padgett
- Absent: Trustee Shirley Keller

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the public hearing and regular meeting November 18, 2014 be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for all funds for the month of November be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2699 through 2701, 4059, 6042, 24246 through 24306, V6064 through V6081. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to the Fortress Fence for reinstalling the ball field outfield fence following storm damage in the amount of \$1,293.00. Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to approve payment of water fund vouchers numbered 3902 through 3907. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to approve the following payments from the water fund:

Rob Kamps Land Surveying for 3 USH 141 hydrant easements	\$ 950.00
WI Public Service Commission for water rate increase costs	\$ 1,734.06

Vote: Ayes: 5. Motion carried.

- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to approve payment of sewer fund vouchers numbered 5010 through 5020. Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of TIF fund voucher number 1007. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **General Fund Budget Adjustment:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve budget adjustment #4 to the 2014 general fund budget. Vote: Ayes: 5. Motion carried.
- 10) **WEX Credit Card:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to authorize the clerk to apply for and obtain a WEX credit card for employee fuel purchases. Vote: Ayes: 5. Motion carried.
- 11) **St. Mary's Valentine Dance:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to grant a temporary class B fermented malt beverage license to St. Mary Catholic Church, for the St. Mary Valentine Dance on February 14, 2015, from 5:00 to 10:00pm at the Parish Hall. Vote: Ayes: 5. Motion carried.
- 12) **USH 141 Utility Project - DeGroot Change Orders:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to accept change orders #1-3 to the contract with DeGroot for the USH 141 Utility Improvement Project, totaling \$13,336.96 and to add this amount to the loan at Stephenson National Bank & Trust. Vote: Ayes: 5. Motion carried.
- 13) **Lift Station #2 Variable Frequency Drive:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to purchase 2 variable frequency drives for lift station #2 from Mueller Electric not to exceed \$5,000.00, including installation, and to contract with Energenecs for related telemetry system upgrades at a cost not to exceed \$4,000.00, with the total cost to be funded by the Sewer Designated Funds. Vote: Ayes: 5. Motion carried.
- 14) **New Firefighter - Dawn Chaikowski:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to accept Dawn Chaikowski as a firefighter on the Crivitz Fire Department effective December 1, 2014. Vote: Ayes: 5. Motion carried.
- 15) **Turnout Gear Purchase:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to purchase one set of fire department turnout gear and related equipment from Paul Conway Shields at a cost not to exceed \$3,000.00 and to transfer this amount from the Fire Equipment savings account. Vote: Ayes: 5. Motion carried.
- 16) **6th Alley/Park Ave Right of Way:** (Public Works) Bypassed.
- 17) **Recess to Closed Session:** Bypassed.
- 18) **Reconvene in Open Session:** Bypassed.

OLD BUSINESS: None.

NEW BUSINESS:

Public Safety Meeting: Thursday, Jan. 8 at 7pm - Town of Lake re Police Officer Usage

Presidents Corner: Pres. Deschane thanked board members and employees for their service over the past year and wished everyone a Merry Christmas.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:10pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer